

Free HR Advice from North Yorkshire and York Forum

North
Yorkshire
& York
Forum



During May and June Abby Popely, HR Advisor from the Employment Advice Service at the North Yorkshire and York Forum, spent every Thursday based locally at RVA's office in Malton. As a result of this she visited 7 organisations to help review their current HR policies, practices and procedures and provide bespoke HR advice.

One of those was Helmsley Walled Garden where she met with their Garden Manager Mike I'Anson. As a starting point Abby carried out a "HR healthcheck" with Mike where he explained that his ultimate aim was to become an approved supplier for daycare facilities to NYCC. This, along with requirements under personalisation and working towards quality assurance marks, meant there was a lot of work to be done.



Abby Popely, NYFF, pictured with Mike I'Anson from Helmsley Walled Garden.

Together they prioritised the areas that needed addressing and came up with a joint working plan of how to achieve this goal. Abby (supported by the Employment Advice team) will continue working with Mike to provide help and advice to make sure his HR policies are both effective and meet current legal requirements.

Mike says 'this work will help us protect our charity and secure funding, it's a service from people who understand the demands placed upon us and know what we can achieve.'

If you feel your organisation could benefit from this free HR advice please contact Abby or one of the other Advisors at the North Yorkshire and York Forum on 01347 825710 or at employment.advice@nyyforum.org.uk.

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News

Update from the Association of Charity Independent Examiners Conference, June 2011

David Locke, the Executive Director of Charity Services at the Charity Commission, gave an update at the Association of Charity Independent Examiners Conference, in June 2011.

The Charity Commission have been forced to cut their budget from 600 staff to just over 300, which will impact on the role they will carry out in the future.

Their core activities from this time are:

- To approve new charities and keep the Charity Register up to date.
- To ensure better compliance with the regulations of the Charity Commission with special regard to the filing of accounts and returns when due.
- To improve the Commission's website to make it easier for information to be obtained for self help purposes.
- To provide on-line advice and guidance, rather than one to one telephone or written support to charities.

Cuts that have taken place have been in the areas of "Championing the Charity Sector" and in dealing on a personal basis with particular advice and assistance.

For more information go to www.charity-commission.gov.uk



If you need assistance with charity legislation you can contact RVA staff for advice and support on 01653 600120.

Local charity wins grant to help survivors of sexual abuse and domestic violence.



Ryedale Counselling Service has been awarded a grant of £89,000, over the next three years, by the Henry Smith Charity to continue its specialist counselling service. The service provides long term counselling to survivors of sexual abuse and domestic violence – as well as brief therapy to people indirectly affected by these issues. The service is available to anyone living in Ryedale, aged 13 and over.

Clients can be referred by their doctor; by any other NHS worker; by any other statutory body or voluntary agency; or they can self-refer to the service.

Counselling is provided at Ryedale Community House, Malton and at four GP surgeries across Ryedale.

Stephen Robling, Counselling Service Manager said: "Ryedale Counselling Service is delighted

that thanks to the generous support of the Henry Smith Charity, we are able to continue this vital work. It means that we can provide long term counselling, rather than the brief therapy offered by our core service, which is more appropriate to this client group given the sensitive nature of the issues involved.

The grant will also give the service time to grow its own income. This is crucial given the economic and fiscal environment in which we all now live. Whilst the demand for our services has grown by over 40% over the past five years, our funding has remained either static or in the case of the NHS has actually reduced.

For more information on Ryedale Counselling Service

Telephone: 01653 690 124

E-mail: counsellors@rva-cvs.org.uk

Post: Ryedale Counselling Service
Ryedale Community House
Wentworth Street, Malton
YO17 7BN

Website: www.ryedalecounselling.org.uk

Training



Free everyday first aid session from the British Red Cross

The British Red Cross community based first aid team provides first aid learning to community groups across Yorkshire.

We work with a wide range of groups including individuals with disabilities, the elderly, homeless individuals, the rurally isolated, people suffering from domestic abuse, farmers, parents, carers and many more.

The Everyday First Aid sessions we offer are FREE OF CHARGE to community groups.

They cover the basic fundamentals of first aid without too much detail. A trainer will be sent to your chosen venue for up to two hours. You can choose your own topics from a list of 14 skills, and a date and time can be agreed based on your availability. All participants will receive a workbook and a certificate of attendance.

We also offer Everyday First Aid courses for individuals. Courses take place at Red Cross offices across Yorkshire, including York and Northallerton.

If you think you may be interested in either of the above, or would like any further information, please contact Suzy Flattery on

0113 201 5250 or email sflattery@redcross.org.uk

This newsletter is sponsored by McClarrons

Looking for an insurance broker who understands the needs of voluntary and community groups?

McClarrons is a local, independent insurance broker with an in depth knowledge of the insurance needs of the voluntary sector.

Based in Malton in North Yorkshire, we work with a range of local voluntary groups, many of them charities. We understand the risks and pressures faced by the sector, especially in a climate of funding cuts, and can help groups to review their insurance needs and provide cover that is tailored to their particular circumstances.

For a local broker with expertise in the voluntary sector and first rate customer service, call McClarrons on **01653 697055** or email enquiries@mcclarronsinsurance.com

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North Yorkshire and York Forum organises a wide range of high quality, value for money training aimed at voluntary and community organisations and their trustees, staff and volunteers.

For more information and courses go to www.nyfvo.org.uk or contact Jeanette at NYFV, on telephone **01347 825710** or email

jeanette.lilley@nyyforum.org.uk

Partnerships



Step Up Project - Skills for Life - Update July 2011

Work and Skills is one of the four priorities of the Ryedale Strategic Partnership and through the North Yorkshire County Council Community Fund the Partnership supported a bid from Ryedale District Council to develop a series of courses in Ryedale incorporating Skills for Life to tackle the issue of poor adult numeracy and literacy. These have been combined with a selection of courses relevant to the Ryedale economy to encourage people to add to their skill set as well as improving their basic skills.

Ryedale DC is working in partnership with the Adult Learning Centre in Pickering to deliver this project. The courses were launched in March 2011, and are open to anyone over the age of 16 not in full time education.

Learners have come from a variety of backgrounds including the unemployed (long and short-term), women returners, those under threat of redundancy, those in work looking to up-skill and improve their qualifications, to fill gaps in basic skills or add additional courses to their CV. Some have needed to gain self-confidence to help them progress their career. The project has also had referrals from employers.

On completing their course all Step Up learners

are offered a one-to-one session with the Learning and Skills Advisor to discuss their progress and further learning opportunities. The full impact of this project will not be understood until all the courses have been completed and the one-to-one sessions undertaken.

One of the accredited courses funded by this project has been Customer Service Skills. Course participants made the following comments, which are typical of feedback from all the courses:

- *It will help with finding new work*
- *It has opened up areas that are new and made me think and see things from both sides*
- *I have really enjoyed the course, it has improved my knowledge for future job applications and CV*

For further information contact:

**Louise Lunn, Business Liaison Manager,
Ryedale DC 01653 600666 ext 336**



Did you know that Andrea Hobbs, Chief Officer of RVA attends this meeting on behalf of voluntary and community groups in Ryedale.

This newsletter is sponsored by Escada Systems.



Escada Systems provides innovative technology developed by experienced engineers, delivering comprehensive control and traceability in shop floor systems integration within the Corrugated and Material Handling industries.

Escada Systems has a small group of companies based at their European headquarters in Swinton

Grange, Malton and has an American subsidiary, Escada Systems Inc, in Atlanta, Georgia, USA. Escada Systems has been established for 25 years and currently employs 26 people in Malton as well as providing business for other companies in North Yorkshire.

Escada are currently developing new products and expanding their worldwide market.

For more information visit
www.escadasystems.co.uk

Local Focus

Ryedale Voluntary Action . Rural Action Yorkshire
Present the

Ryedale Rural Awards 2011

In association with the
Gazette & Herald

To recognise and reward rural voluntary and community groups in Ryedale for their tremendous efforts in helping to build happier, stronger and more sustainable rural communities.

Award Categories:

Village Hall of the Year

sponsored by Rural Action Yorkshire

Rural Community Group of the Year

sponsored by Rural Voice

Rural Volunteer of the Year

sponsored by the Gazette & Herald

Rural Youth Group of the Year

sponsored by McClarrons Insurance Ltd

Community Project of the Year under £10,000

sponsored by Johnsons Accountants Ltd

Community Project of the Year between

£10,000 and £50,000

sponsored by HPE Printers

Entry forms and further information on the criteria for each award are available to download from both the RVA and RAY websites: www.ryedaleva.org.uk or www.ruralyorkshire.org.uk



Will Week

Have you been putting off making your will – even though it could make work and difficulties for those you leave behind?

Would you like to do this at a special price – and at the same time support a group of eight very worthwhile local charities?

During our Will Week, which runs from **October 17th to October 23rd** a number of Ryedale Solicitors are generously donating their time and giving their fee for making your will to Ryedale Charities Together.

We are asking that you give a minimum donation of either £85 for a single person or

£135 for a couple.

To take part in the scheme, contact one of the participating solicitors between Monday, October 17th and October 23rd to book an appointment, quoting 'Ryedale Will Week'.

This appointment must be made during Will Week, but can take place at a time that suits you and your solicitor.

Pearsons & Ward in Malton, Hague and Dixon in Pickering, and Kitching Walker in Kirkbymoorside have already confirmed that they will be taking part.

Look out for a list of all participating solicitors – and full details of the working of the scheme – when our adverts appear in the local press in early October.

If you need any further information please phone 0845 519 2575

Twentyfour7 Care Services . Th13teen Café-Bar Tel: 01653 698890

Over 60's Luncheon Club

Every Wednesday 11.30—2pm . Main Meal, Dessert, Tea/coffee £4.00

Meet new people and enjoy the afternoon with home cooked food in a fun, friendly and relaxed atmosphere with Quiz and weekly raffle.

Funding

Sport England Inspired Facilities Fund

Up to a thousand local clubs and facilities will be upgraded thanks to this £50million National Lottery fund, which is part of the Places People Play legacy programme, bringing the magic of the Olympic and Paralympic Games into communities across the country. Community and voluntary organisations are able to apply for grants worth between £20,000 and £50,000, with the first round of funding running from 1st August to 28th September 2011. Designed to be as accessible as possible, the fund is ideal for small community groups who might have previously been put off from applying for public money.

The scheme is designed to support voluntary and public sector groups to refurbish and improve existing facilities, or develop an existing building for sports use in the community.

Eligible improvements must fall under the following headings:

- Building modernisation.
- Outdoor sports lighting.
- Outdoor sports surfaces and AdiZones.
- Modular buildings.
- Sports equipment.

For further information go to:

<http://inspiredfacilities.sportengland.org/about/what-is-inspired-facilities>

North Yorkshire Reward Grant Fund

The North Yorkshire Reward Grant Fund is still open to applicants. The Fund is managed by the Two Ridings Community Foundation (formerly the York & North Yorkshire Community Foundation) and has been established using Performance Reward Grant funding from the North Yorkshire Local Area Agreement.

Grants are available up to a maximum of £5000 for projects which help communities to meet priorities that are within the North Yorkshire sustainable community strategy at the time that the grant is made.

They are particularly seeking to help groups that are working hard to meet the needs of their communities and those supporting vulnerable people. Priority will be given to groups that can demonstrate they have suffered due to the current economic situation, including issues around unemployment and cuts in spending.

Applications will only be accepted from voluntary organisations, community groups and small charities based in, and serving the communities of North Yorkshire and with an income of less than £50,000.

**Full details of the scheme are on the
Community Foundation's website:
www.trcf.org.uk or**

telephone: 01759 377400

To contact the Funding Advisor:

Sarah Lally-Marley Telephone: 01653 600120 Email: sarahlm@rva-cvs.org.uk
www.ynyfundingadvice.org.uk



VCS Services



HOUSES OF PARLIAMENT
PARLIAMENTARY OUTREACH

Houses of Parliament Outreach Service

The work of Parliament is rarely out of the news, and decisions made there can have a major impact on the work of community groups around Ryedale.

But with limited time and resources, how can community groups find out what is happening in Westminster, let alone get involved in its work?

The Houses of Parliament's Outreach Service can help by providing free, practical training and information on the work and role of Parliament, as well as the ways you can get involved.

Our services are provided at a time and place, and in a style that is convenient to you.

The service is politically neutral. It is not

designed to promote the work of individual MPs and members of the House of Lords, nor is intended as an alternative. We cannot enter into discussions about particular government policies or decisions.

However, there are a number of ways to make your views and ideas known through Parliamentary processes. Legislation, questions, debates and Select Committee inquiries provide opportunities to comment on a wide range of issues relating to your community.

For example, recent select committee inquiries have looked at Localism; Public Health; Services for Young People; Big Society; Gambling, and High Speed Rail, amongst others.

If you would like to know more about the service, or would like to discuss ways of working together, please contact Daniel Wood, Yorkshire & The Humber Officer, on wooddan@parliament.uk or 079 174 88839, or visit www.parliament.uk/outreach

A Beginner's Guide to Commissioning

Are you new to this thing called 'commissioning'?

Do you want ideas for more effectively working with the public sector?

Free NAVCA guides to download at:

<http://www.navca.org.uk/publications/beginnersguide>



navca

local focus national voice

New Guides to help with CRB Forms



Criminal Records Bureau

The CRB have published two guides to help with the completion of CRB forms.

'An applicant's guide to completing the CRB application form' provides general rules for applicants, from how to record current and previous names and address history through to returning the completed form to the Countersignatory.

The 'Countersignatory's guide to completing the CRB application form' is designed for the organisations that countersign the application. This guide supports the applicant's guidance and provides general rules about checking an applicant's identity, the level of check to apply for and checking and signing the form.

This guidance is designed to reduce common errors and can be downloaded from: www.direct.gov.uk Go to the employment section, and click on starting a new job.

VCS Services

Scarborough & Ryedale Carers Resource

Scarborough & Ryedale Carers Resource supports unpaid adult carers, across Scarborough, Whitby and Ryedale.

Carers Resource has been successful in obtaining funding for two new projects – the first is a four year BIG Lottery funded project to support Young Adult Carers aged 18-35 years.

carers resource young adult carers



The **Young Adult Carers** project aims to focus on providing carers 18-35 with one to one support as well as offering a range of social activities and volunteer opportunities.

We have also gained two years funding from Esmée Fairbairn to provide support and information to people who are affected by someone else's drug or alcohol use.



The **Drug & Alcohol Project** provides one to one support to people in this situation. This might be offering a listening ear, sorting out benefits or providing information on other services.

We are also running monthly groups at Scarborough Library and have the support of a member of staff from the Cambridge Centre to do this.

Information about our new projects is available in many public places and a variety of professionals are now referring. If you know anyone who could benefit please pass on our information.

If you would like us to come and talk to your team, know others who would benefit from the service or if you yourself look after a partner, child, relative or friend who has a physical or mental illness or disability and would like some support, please do get in touch.

Or if you would like to receive our Focus Carer Newsletter or to be put onto our mailing list please also contact us on

Telephone: 01723 850155

Email: staff@carersresource.net

Website: www.carersresource.net

Useful Websites

www.digitaluk.co.uk visit this website to find out about the Digital TV Switchover. The site includes a postcode checker so you can find out when your area switches and what options will be available to you.

www.helpscheme.co.uk the Switchover Help Scheme has been set up by the Government to help people who are 75 or over, or eligible disabled to switch to digital TV. If you are eligible for the Help Scheme, they will write to you to offer you practical help to convert one of your TV sets to digital.

www.ryedaleva.org.uk an online resource providing voluntary and community support.